



## Written Agreements - keystones to Success

### DAY ONE – The Basics

9:00 – 9:30	Introductions
9:30 – 10:30	Getting Started
10:30 – 10:45	BREAK
10:45 – 11:15	Characteristics of Good Contracts
11:15 – 11:45	Contract Building Blocks
11:45 – 1:00	LUNCH
1:15 – 2:45	CDBG Program
2:45 – 3:00	BREAK
3:00 – 4:00	CDBG Program (Continued)

### DAY TWO – The Basics and More! Putting Agreements to Work

9:00 – 9:30	Review
9:30 – 10:30	HOME Program
10:30 – 10:45	BREAK
10:45 – 12:00	HOME Program (Continued)
12:00 – 1:15	LUNCH
1:15 – 1:45	Implementing Agreements
1:45 – 2:45	Written Agreement is a Program Delivery Tool
2:45 – 3:00	BREAK
3:00 – 3:45	Written Agreement is a Monitoring Tool
3:45 – 4:15	EEEEK! Fixing Past Agreements
4:15 – 4:00	Wrap Up